

TAMIL NADU PUBLIC SERVICE COMMISSION

**Memorandum No 3716 /OTD-C3/2014 Dated 22.07.2016**

- Subject: Recruitment (Direct) – **Post of Assistant included in High Court services-** Admission to Oral Test – Intimation – Regarding.
- Reference: 1. Commission's Notification dated 22.11.2013
2. Application from the candidate.
3. Orders dated 23.03.2015 in W.P. (MD) No.481 of 2015 and R.A. (MD) No. 36 of 2015 and M.P.(MD) No.1 of 2015 of the Hon'ble Madurai Bench of Madras High Court.

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In pursuance of the orders of the Hon'ble Madurai Bench of Madras High Court vide reference third cited, **Tmt./Selvi.S. Subabalsundari (Register No. 100105126 )** is informed that she has been admitted provisionally to the Oral Test relating to the post of Assistant included in High Court Services.

2. She is, therefore, directed to present herself for the CERTIFICATE VERIFICATION and ORAL TEST on 25.07.2016 at 09.30 A.M. at the office of the Tamil Nadu Public Service Commission, Frazer Bridge Road, V.O.C. Nagar, Chennai 600 003. **She should produce all the original documents along with two sets of photocopies in respect of all the claims made by her in the Online application. Apart from that if she fails to produce any one or more of the following documents in original, at the time of Certificate Verification, she will not be admitted to the oral test under any circumstances and also she is liable to lose her chance of being interviewed:-**

- i. S.S.L.C
- ii. H.S.C.
- iii. Evidence of educational qualification as on 22.11.2013 as specified in para. 4 (B) and 4(B) (i) of the Commission's notification for this recruitment(19/2013).
- iv. a. Community Certificate obtained from a competent authority (viz.from a Revenue Divisional Officer or Assistant Collector or P.A.(G) to the Collector of Chennai or District Adi-Dravidar Welfare Officer or a Tahsildar or Head Quarters Deputy Tahsildar or Special Deputy Tahsildar (Certificates) or Additional Head Quarters Deputy Tahsildar or Zonal Deputy Tahsildar, as the case may be.  
b. In case the community certificate already in his / her possession does not conform to the specifications as laid down in Para.15 (f) of the Commission's Instructions to candidates , a fresh community certificate should be obtained from the competent authority in whose jurisdiction the candidate claims to have permanent residence specifying clearly the name of the candidate's father and the community to which the candidate actually belongs to, issued after proper verification and personal enquiry.
- v. Evidence for religion (community certificate / TC).
- vi. A conduct certificate obtained on or after 01.11.2013 from a Government officer belonging to Group A or Group B duly mentioning the candidate's name, father's name, address and the period during which he/she is known to the Government officer (Minimum 2 years).
- vii. Certificate of character and conduct obtained from the head of the institution in which he / she last studied/studying. In case the candidate has lastly studied a course through correspondence, this fact should be stated along with necessary evidence. Such candidate should, however, produce a character and conduct certificate obtained from the institution where he/she had undergone the regular course of study prior to the correspondence studies. (Candidates producing bonafide certificates should ensure that a certificate regarding their conduct and character is included in the said certificate).

- viii. Evidence of Qualification in Tamil : S.S.L.C / P.U.C /H.S.C / Degree in the case of candidates who have passed the said examination(s) with Tamil as one of the languages (or) Evidence for having passed the Second Class Language Test (Full Test) in Tamil.
- ix. If employed, “No Objection Certificate” from the appointing authority **in the format prescribed** in para 15 (g) of the Commission’s Instructions to candidates.
- x. **Three copies** of recent passport size photographs.
- xi. **She should produce the Destitute Widow Certificate as directed by the Hon’ble Madurai Bench of Madras High Court obtained from the Revenue Divisional Officer of the concerned Division in the prescribed format, mentioning her husband’s name.**
- xii. A photocopy of all the above documents should also be kept ready for producing them, if necessary.

**Notes:**

1. The Instructions underlined in paragraph (2) above will be strictly enforced.
2. The candidates who fail to produce the original documents of essential certificates mentioned above will not be admitted to the oral test and they will not be given any further chance to appear for the oral test also.
3. The candidate will not be admitted to the certification verification / oral test if he/she fails to attend himself/herself on the scheduled date and time specified above.

Deputy Secretary