

TAMIL NADU PUBLIC SERVICE COMMISSION

DATED: 14.11.2017

NOTIFICATION NO. 25/2017

Applications are invited <u>only through online mode</u> upto 13.12.2017 from <u>applicants professing</u> <u>Hindu Religion only</u> for direct recruitment against the vacancies for the years 2014 – 2015, 2015-2016 and 2017- 2018 to the post of Executive Officer, Grade-I included in Group-VII-A Services.

Only persons professing Hindu Religion as required by 'Section 10' of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act, 22 of 1959) are eligible to apply.

It is mandatory for the applicants to register their basic particulars through One Time online Registration system on payment of Rs. 150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. [The One Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee.]

Name of the Post	Name of the Service	No. of Vacancies	Scale of Pay
Executive Officer, Grade-I	Tamil Nadu Hindu Religious and Charitable	4	Rs.9,300-34,800 + Grade Pay
(Code No. 1653)	Endowments Subordinate Service (Code No. 009)	-	Rs.5,100/- (PB2) (pre-revised)

2. DISTRIBUTION OF VACANCIES

GT-W-PSTM	BC-G	BC-W	MBC/DC-G	Total
1	1	1	1	4

Abbreviation:-

GT – General Turn, BC - Backward Class, MBC/DC - Most Backward Class / Denotified Community, W-Women, PSTM- Persons Studied in Tamil Medium, G-General

3. IMPORTANT DATES AND TIME

Date of Notification	14.11.2017	
Last date for submission of application	13.12.2017	
Last date for payment of Fee through Bank (State Bank of India or Indian Bank)	15.12.2017	
Date of Writter		
Paper – I (General Studies)	20.01.2018 FN	10.00 A.M. to 12.00 Noon
Paper – II (Hindu Religious and Charitable Endowments Act, 1959)	20.01.2018 AN	02.30 P.M. to 05.30 P.M
Paper – III (Law)	21.01.2018 FN	10.00 A.M. to 01.00 P.M

4. FEES

a)	Registration Fee	
	For One Time Registration (Revised with effect from 01.03.2017 vide	Rs.150/-
	G.O. (Ms).No.32, Personnel and Administrative Reforms (M)	
	Department, dated 01.03.2017).	
	Note	
	Applicants who have already registered in one time Registration	
	system within the validity period of 5 years are exempted.	
b)	Examination Fee	
b)	Examination Fee For Examination	Rs.150/-
b)		Rs.150/-
b)	For Examination	Rs.150/-
b)	For Examination Note	Rs.150/-

EXAMINATION FEE CONCESSION

Category	Concession	Condition
(i) Scheduled Castes/ Scheduled Caste (Arunthathiyars) and Scheduled Tribes	Full Exemption	
(ii) Differently Abled Persons, Destitute Widow of all Communities	Full Exemption	 (i) For Differently Abled Persons, the disability should be not less than 40%. (ii) For DWs, the DW certificate should have been obtained from the RDO / Sub Collector / Assistant Collector.
(iii) Most Backward Class / Denotified Communities and Backward Classes	Those who have not availed three free chances so far in any of the previous recruitments may avail exemption from payment of examination fee.	Should not have availed three free chances in any of the previous recruitments.
(iv) Ex-Servicemen	Those who have not availed two free chances so far in any of the previous recruitments may avail exemption from payment of examination fee.	 (i) Should not have availed two free chances in any of the previous recruitments. (ii) Fee concession will not apply to those who have already been recruited to any class or service or category.

Note:

- (i) The three / two free chances referred to above are not for **EACH POST** but for **ANY THREE / TWO APPLICATIONS ONLY**. The claim for exemption from payment of examination fee made in any application which is rejected/admitted or withdrawn will be counted as free chance availed.
- (ii) Failure to pay the prescribed fee along with the application in time will be liable for rejection of application.
- (iii) The number of free chances availed by the applicant means, the total number of free chances hitherto availed by the applicant in his/her earlier application submitted to the Commission for any post/recruitment.
- (iv) If the Examination fee concession claimed in the application is found to exceed the admissible limits as announced above, the application will be rejected at any stage of selection. The Number of free chances availed by the applicants will be counted from all previous applications submitted through One Time Registration and / or submitted directly without One Time Registration.

(For further details regarding examination fee concession, <u>refer para 12 of "Instructions to Applicants"</u>).

5. MODE OF PAYMENT OF EXAMINATION FEE

- Examination fee Rs.150/- (Rupees One Hundred and Fifty only) is payable by online through Net Banking/Credit card/Debit card or it can be paid by offline at State Bank of India / Indian Bank within 2 days from the date of submission of online application by choosing the option in the online application.
- Applicants have to register their basic particulars through One Time Registration which is mandatory on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. The One Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee. Applicants who have already registered in One Time Registration system are exempted from paying the registration fee for this recruitment.
- Applicants have also to pay the service charges applicable to the State Bank of India / Indian Bank.
- Applicants can avail exemption from paying examination fee as per eligibility criteria.
- Offline mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.
- Those who have registered in the One Time Registration system and paid the registration fee Rs.150/- and received the registration ID need not pay the registration fee i.e., Rs.150/- again and it is enough to pay the examination fee alone.
- Applicants who have made One Time Registration must pay the prescribed examination fee for this recruitment unless examination fee exemption is claimed. (One Time Registration is only to avail exemption from Registration fee for a period of 5 years from the date of registration and it will not be considered as prescribed examination fee for this recruitment).

(For further details regarding the Examination fee concession, <u>refer para 12 of</u> "Instructions to Applicants").

6. QUALIFICATIONS

(A) AGE LIMIT (as on 01.07.2017)

SI. No.	Category of Applicants	Minimum Age	Maximum Age
1.	SCs, SC(A)s, STs, MBCs/DCs, BCs and Destitute Widows of all Castes.	30 Years	No Maximum Age Limit
2.	'Others' [i.e. applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs and BCs].	(should have completed)	35 Years (should not have completed)

Note

- (i) "Others" [i.e Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs and BCs] who have put in five years and more of service in the State/Central Government are not eligible even if they are within the age limit.
- (ii) Paragraph 5 of the "Instructions to Applicants" will apply to this recruitment only for maximum age limit. The age concession announced in Paragraph 14 of the "Instructions to Applicants" will apply for the maximum age limit.

(For further details refer para 5 of "Instructions to Applicants")

Age Concession

(i) For Differently Abled Persons

- (a) No maximum age limit for applicants who belong to SCs, SC(A)s, STs, MBCs/DCs and BCs.
- (b) "Others" not belonging to any of the categories mentioned in "(a)" above are eligible for age concession up to 10 years over and above the maximum age limit prescribed.

(ii) For Ex-Servicemen

- (a) No maximum age limit for applicants who belong to SCs, SC(A)s, STs, MBCs/DCs and BCs.
- (b) The maximum age limit is 48 years for "Others" i.e. applicants not belonging to any of the categories mentioned in (a) above.
- (c) The above mentioned age concession will not apply to the Ex-Servicemen applicants those who have already been recruited to any class or service or category.

(B) EDUCATIONAL QUALIFICATION (as on 14.11.2017)

Applicants should possess the following or its equivalent qualification.

Name of the post	Educational Qualification	Preferential Qualification
Executive Officer, Grade-I	Must possess a degree in Arts or Science or Commerce and also a degree in Law of any University or Institution recognized by the University Grants Commission	Provided that other things being equal, preference shall be given to the employees of Religious Institutions (other than Government Servants) who have put in not less than 5 years of Service. Provided that other things being equal, preference shall be given to persons who hold a Diploma in Epigraphy and Archaeology awarded by the Institute of Epigraphy in Tamil Nadu.

Note

- (i) The educational qualification prescribed for this post should have been obtained by passing the required qualification in the order of studies 10th + HSC or its equivalent + U.G. degree and also a degree in Law as required in Section 25 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016. (Results of the examination should have been declared on or before the date of Notification)
- (ii) Applicants claiming equivalence of qualification to the prescribed qualification should upload and submit evidence for equivalence of qualification in the form of G.O. issued prior to the date of this notification when called for, failing which, their application will be summarily rejected. The G.Os issued regarding equivalence of qualification after the date of this notification will not be accepted.
- (iii) According to G.O.Ms.No.318, Personnel and Administrative Reforms (R) Department, dated 29.12.1997 and G.O.Ms.No.139, Personnel and Administrative Reforms (M) Department, dated 07.10.2009, the applicants who possess the Professional degree or any degree are eligible to this recruitment. (For details refer Annexure-I of the Notification and also to the disclaimer annexed to the Notification).

(For further details refer para 10 of "Instructions to Applicants")

(C) CERTIFICATE OF PHYSICAL FITNESS

Applicants selected for appointment to this post will be required to produce a certificate of physical fitness in the form prescribed below:

Name of the Post	Standard of Vision	Form of Certificate of Physical Fitness Form prescribed for		
Executive Officer, Grade-I	Standard-III	Form prescribed for Executive posts.		

Applicants with defective vision should produce eye fitness certificate from a qualified eye specialist.

(D) KNOWLEDGE IN TAMIL

Applicants should possess adequate knowledge in Tamil.

(For details refer para 11 of "Instructions to Applicants")

7. CONCESSIONS

- (i) Concessions in the matter of age and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, Destitute Widows, Differently Abled Persons, Ex-Servicemen, other categories of persons etc., are given in para 12 to 14 of "Instructions to Applicants").
- (ii) Persons claiming concessions referred to above and other claims made in the application have to produce evidence for such claim when called for, otherwise his/her application will be liable for rejection.

Note

In all cases, an Ex-Serviceman once recruited to a post in any class or service or category, cannot claim the concession of being called an Ex-Serviceman for his further recruitment (Section 3(j)) of Tamil Nadu Government Servants (Conditions of Service) Act, 2016).

8. SCHEME OF MAIN WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST

		Maximum	Minimum Qualifying Marks for selection		
Subject	Duration Marks	SCs, SC(A)s, STs, MBCs/ DCs and BCs	Others		
i. Paper-I (Degree Standard) (Code No. 003))(100 Questions) General Studies (75 Questions) + Aptitude and Mental Ability Test (25 Questions) (SSLC Standard)	2 Hours	200			
ii. Paper-II (Degree Standard) (Code No.224) (200 Questions) Hindu Religious and Charitable Endowments Act, 1959	3 Hours	300	270	360	
iii. Paper-III (Degree Standard) (Code No.225) (200 Questions) Law	3 Hours	300			
iv. Interview and Records		100			
	Total	900			

Note

- (i) The Questions in Paper-I and Paper-III will be set both in English and in Tamil and Paper-II will be set in Tamil only.
- (ii) Refer para 22 of "<u>Instructions to Applicants"</u> in regard to Instructions to be followed while appearing for competitive Examinations conducted by the Commission.
- (iii) The Syllabi for the subjects in Paper-I, II and III are furnished in **Annexure-II** of this Notification.

9. CENTRE FOR EXAMINATION

Examinations will be held at the following centres

SI. No.	Name of the centre	Centre Code	SI. No.	Name of the centre	Centre Code
1.	Chennai	0100	4.	Tiruchirappalli	2500
2.	Coimbatore	0200	5.	Tirunelveli	2600
3.	Madurai	1000			

Note

- (i) Request for change of centre / venue will not be complied with (For further details refer "Instructions to Applicants").
- (ii) The Commission reserves the right to increase / decrease the number of examination centres and to re-allot the applicants.
- (iii) Applicants should appear for the Written Examination / Certificate Verification/ Oral Test at their own expenses.

10. SELECTION PROCEDURE

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the shape of an interview. Final selection will be made on the basis of the total marks obtained by the applicants at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments. Applicants appearance in the Written Examination and Oral Test is compulsory. An applicant who has not appeared for the Written

Examination or the Oral Test will not be considered for selection, even if he/she secures qualifying marks for selection.

(For further details refer paragraph 23 (b) of "Instructions to Applicants")

11. NO OBJECTION CERTIFICATE / INFORMATION TO THE EMPLOYER

No Objection Certificate obtained from appropriate authority shall be produced at the time of Certificate Verification. Failure to produce at that time will lead to rejection of application.

For details refer para 15 (g) of 'Instructions to Applicants'. Any violation of this instruction will be liable for / end in rejection of application and forfeit his/her candidature.

12. GENERAL INFORMATION

- A. The rule of reservation of appointments is applicable to this post.
- B. In G.O.(Ms.) No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, and G.O.(Ms.)No.40 Personnel and Administrative Reforms(S) Department dated 30.04.2014 the Government have issued orders to fill up 20% of all vacancies in direct recruitment on preferential basis to persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment. (Applicants claiming this reservation should have studied the prescribed qualification for the post in Tamil Medium and should have the certificate for the same. Having written the examinations in Tamil language alone will not qualify for claiming this reservation). If the applicants with PSTM Certificate are not available for selection for appointment against reserved turn, such turn shall be filled up by Non-PSTM applicants but belonging to the respective communal category. The PSTM certificate shall be produced / uploaded by the applicant in prescribed format / proforma available in the Commission's website at 'www.tnpsc.gov.in' which shall be obtained from the Head of the Institution when called for by the Commission.

(For further details refer para 27 (XIX) of "Instructions to Applicants")

- C. The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalisation of selection.
- D. The selection for appointment to the above said posts are purely provisional subject to final orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
- E. As per Section 26 and 27(c) of Tamil Nadu Government Servants (Conditions of Service) Act, 2016, reservation of appointment to "Destitute Widows" and "Ex-Servicemen" respectively will not apply to this recruitment.
- F. If the post is identified as suitable for Differently Abled Persons of any category, the reservation of 4% for Differently Abled Persons as per G.O.Ms.No.21, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 30.05.2017 will be made applicable. Hence, the Differently Abled Persons may apply to this recruitment. Their application will be accepted subject to the orders to be issued by the Government.
- G. The Differently Abled persons should submit a copy of Differently Abled Certificate specifying the nature of physical handicap and the degree of disability when called for by the Tamil Nadu Public Service Commission.
- H. If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled by male applicants belonging to the respective communal categories

- I. Evidence for claims made in the online application should be uploaded / submitted in time when documents are called for. Any subsequent claim made thereafter on submission of online application will not be entertained. Failure to submit the documents within the stipulated time limit will entail rejection of application.
- J. Correct and True information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalised, participation in agitation or any Political Organisation, candidature in election for Parliament / State Legislature / Local Bodies etc, if any, should also be furnished to the Commission at the time of application i.e. the details thereof, originals of the judgement, order/ or G.O. dropping further action in Departmental proceedings or any document that may prove the suitability of such applicants for a Government appointment in such cases must be produced at the stage / time of certificate verification without fail.
- K. Incomplete applications and applications containing false claims or incorrect particulars relating to category of reservation / preferential claim as PSTM / other basic qualification / eligibility wise / age / communal categories / educational qualification / physical qualification and other basic eligibility criteria will be liable for rejection.
- L. One Time Registration is not an application for the Post / Recruitment. Though the details / particulars were furnished in the One Time Registration by the applicants, the details / particulars were furnished in the online application for this recruitment alone will be taken into consideration. Tamil Nadu Public Service Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.

M. SECURITY

In regard to the security to be furnished by the Executive Officer, Grade –I, the rules framed under Section 116(2) (xvi) of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) shall apply.

13. OTHER IMPORTANT INSTRUCTIONS

- a) Applicants should ensure their eligibility for examination. The applicants applying for the examination should go through all instructions carefully and ensure that they fulfil all eligibility conditions for admission to examination. Their admission to all stages of the examination will be purely provisional subject to satisfaction of the eligibility conditions. Mere issue of memo of admission to the applicants will not imply that his/her candidature has been fully cleared by the Commission.
- b) The Hall Tickets for eligible applicants will be made available in the Commission's Website www.tnpsc.gov.in or www.tnpscexams.in for downloading by applicants. No Hall Tickets will be sent by post. So the applicants should watch TNPSC website before the scheduled date of examination. The applicants must comply with each and every instructions given in the Hall Ticket.
- c) Grievance Redressal Cell for guidance of applicants: In case of any guidance /information/ clarification regarding applications, candidature, etc., applicants can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No. 044-25332833 / 25332855 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00 a.m. to 05.45 p.m.

d) Communication to Applicants

Individual communication regarding the date and time of certificate verification, oral test and counselling will not be sent to the applicants by post. The details will be made available on the Commission's website. Applicants will be informed of the above fact only through SMS and e-mail.

e) Mobile Phones and other Articles Banned

- i. Applicants are not allowed to bring Pager, Cellular Phone, Calculator, Watches and Ring with Inbuilt Memory Notes etc., or any other Electronic device and Non Electronic devices such as P&G Design Data Book, Books, Notes, Hand Bags and Recording Device either as separate piece or part of something used by the applicant such as Watch or Ring etc., to the examination hall / room on the date of examination.
- ii. Do not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e. pen). No colour pen or pencil must be used.
- iii. If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot (For further details refer "Instructions to Applicants").
- iv. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f) Unless specific instruction is given, applicants are not required to submit along with their application any certificates (in support of their claims regarding age, educational qualifications, physical qualification, community certificates and certificates regarding their physical disability etc.,) which should be submitted when called for by the Tamil Nadu Public Service Commission. The applicants applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Written Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification at any time before or after Written Examination, Certificate Verification and Oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the recruitment will be liable for rejection / cancellation by the Commission. (For further details refer "Instructions to Applicants")
- g) If any of their claims is found to be incorrect, it will lead to rejection of their candidature and suitable penal action including debarment.
- h) **Unfair means strictly prohibited:** No applicant shall copy from the papers of any other applicant or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description. (For further details refer "Instructions to Applicants")
- i) Conduct in Examination Hall: No applicant should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed and penalised. (For further details refer "Instructions to Applicants")

j) For violation of "Instructions to Applicants" in any manner, suitable penalty will be imposed as per the "Instructions to Applicants" or as deemed fit by the Commission.

14. HOW TO APPLY

- 1. Applicants should apply only through online mode in the Commission's Websites www.tnpscexams.net /www.tnpscexams.in
- 2. One Time Registration (OTR) and applicant Dashboard are mandatory before applying for any post. Applicant should register only once in the One Time Registration by paying Rs.150/- as registration fee. Successfully registered One Time Registration is valid for 5 years from the date of Registration. All the applications should be submitted using the One Time Registration ID and password registered by the applicant.
- 3. For applying in One Time Registration, the applicants should have scanned image of their photograph, certificate wherever insisted and signature in CD/DVD/Pen Drive to upload the photo, certificate and signature.
- 4. Applicants who have already registered in One Time Registration on or before 29.09.2015 shall use their existing user ID and Password to create applicants Dashboard in the new One Time Registration system. No applicant is permitted to create more than one registration ID in One Time Registration.
- 5. Enter the Unique ID and password to view the already available information and update them.
- 6. One Time Registration is not an application for any post. It is just collection of information from the applicants and giving a separate dashboard to each applicant to facilitate them to maintain their own profile. Applicants who wish to apply for this recruitment shall click "Apply" against the recruitment notified in the Commission's Website using the same USER ID and PASSWORD given for ONE TIME REGISTRATION.
- 7. Select the name of the post or service for which the applicant wishes to apply.
- 8. Applicants are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature.
- 9. An Online application uploaded without the photograph, specified documents and signature will be rejected.
- 10. All the particulars mentioned in the online application including name of the Applicant, Post applied, Educational Qualifications, Communal Category, Date of Birth, Address, Email ID, Centre of Examination etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are firm and fixed and cannot be edited, applicants are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.

11. Print Option

- a) After submitting the application, applicants can print / save their application in PDF format.
- b) On entering user ID and password, applicants can download their application and print, if required.
- c) Need not send the printout of the online application or any other supporting documents to the Commission. The application and certificates will be verified only when the applicants come up for next stage of selection.
- 12. One Time Registration will not be considered as an application for any post.

15. UPLOAD OF DOCUMENTS

The applicants must upload / submit the documents whenever called for specifically.

16. LAST DATE FOR SUBMITTING APPLICATION

The Online Application can be submitted upto 13.12.2017 till 11.59 p.m., after which the link will be disabled.

(For detailed information applicants may refer 'Instructions to Applicants' at the Commission's website www.tnpsc.gov.in)

Secretary

DISCLAIMER

"The Government orders relating to Equivalence of qualification have been hosted in the Tamil Nadu Public Service Commission website. However, the applicants while applying for the examination should furnish the details of equivalence of qualification orders issued in the form of Government Order, if any, which are not mentioned in the Annexure-I to the Notification and produce the copy of the same when called for by Tamil Nadu Public Service Commission, failing which their application will be rejected. The Government Orders regarding equivalence of qualification issued after the date of this Notification will not be considered."

Secretary

ANNEXURE-I

தமிழ்நாடு அரசு <u>சருக்கம்</u>

கல்வி தகுதி - பொதுப் பணிகளில் நியமனம் செய்ய தொழிற்கல்வி பட்டங்களான (Professional Degrees) சட்டப் பட்டப் படிப்பு (B.L.) பொறியியல் பட்டப் படிப்பு (B.E.) மற்றும் மருத்துவப் பட்டப் படிப்பு (M.B.B.S) கால்நடை மருத்துவப் பட்டப்படிப்பு (B.V.Sc.,) ஆகியவற்றை இளங்கலை மற்றும் அறிவியல் பட்டப் படிப்புகளுக்கு (B.A., B.Sc., etc.) சமமானதாகக் கருதி அங்கீகாரம் அளித்தல் - ஆணைகள் வெளியிடப்படுகின்றன.

பணியாளர் மற்றும் நிருவாகச் சீர்திருத்தத் (ஆர்) துறை

அரசு ஆணை நிலை எண்.318

படிக்கப்பட்டது: -

நாள்: 29.12.97

- அரசு ஆணை நிலை எண்.441, பணியாளர் மற்றும் நிருவாகச் சீர்திருத்தத் (ஆர்) துறை, நாள் 20.12.93.
- 2. தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையச் செயலாளரின் கடித எண்.2088/BA/91, நாள் 27.6.91.
- 3. தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையச் செயலாளரின் கடித எண்.6190/PD-D3/93, நாள் 19.1.95.
- 4. தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையச் செயலாளரின் கடித எண்.8500/RND-A5/96, நாள் 6.5.97.

ക്സത്തെ:

அரசினர் கண்காணிப்பு இல்லத்தில் கண்காணிப்பாளர் பணியிடத்திற்கு இளங்கலைப் பட்டம், இளங்கலை அறிவியல், வணிகவியல் பட்டம், வணிக நிர்வாகப் பட்டம், இளங்கலை இலக்கியம் படிப்புகளை (BA./B.Sc.,/B.Com/DOL/BBM/B.Litt.) ஆகிய பட்டப் கல்வி இப்பணியிடத்தை நிரப்ப தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையத்தின் நிர்ணயிக்கப்பட்டுள்ளது. மூலம் 1990-ஆம் ஆண்டு நடத்தப்பட்ட தேர்வில் கலந்துகொண்ட நபர்களில் ஒருவர் மேலே குறிப்பிட்ட பட்டப் படிப்புகளில் தகுதி பெறாமல் மதுரை காமராசர் பல்கலைக் கழகத்தால் வழங்கப்பட்ட சட்டப் படிப்பை பெற்றிருந்தார். எனினும், இக்கல்வித் தகுதி இப்பதவிக்குரிய தகுதிகளில் ஒன்றாக நிர்ணயம் செய்யப்படவில்லை. எனவே, தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம் இது குறித்து மேல்நிலை பள்ளிக் கல்வித் தேர்வில் (HSC) தேர்வு பெற்ற பின்னர் சட்டப் பட்டப் படிப்புக்கு தேர்வு பெற ஐந்தாண்டுகள் ஆகிறது எனவும், ஆனால் பட்டப் படிப்புகளில் தேர்வு பெற 3 ஆண்டுகளே ஆகின்றன எனவும், எனவே, பள்ளி மேல்நிலை கல்வி தகுதி பெற்ற பின்னர் 5 ஆண்டுகள் படித்து பெற்ற சட்டப் படிப்பினை முதுநிலைப் பட்டப் படிப்பிற்கு இணையாக அல்லது பட்டப் படிப்புகளுக்கு மேலாக கருதலாம் எனவும், இதற்கொப்ப பொது விதிகளில் திருத்தம் கொண்டுவரும்படி அரசைக் கேட்டுக்கொண்டது.

2. மேலே கூறப்பட்ட தேர்வாணையத்தின் ஆலோசனையின் மீது சென்னைப் பல்கலைக் கழகப் பதிவாளர் மற்றும் சட்டக் கல்வி இயக்குநர் ஆகியோரின் கருத்துப் பெறப்பட்டு, 20.12.93 நாளிட்ட பணியாளர் மற்றும் நிருவாகச் சீர்திருத்தத் துறையின் அரசு ஆணை நிலை எண்.441-ன் மூலம் தேர்வாணையத்தின் தலைவரை தலைமையாகக் கொண்ட குழுவின் முன்னர் பரிந்துரைக்கு வைக்கப்பட்டது. 14.12.96 அன்று நடந்த அக்குழுக் கூட்டத்தில் ஐந்து ஆண்டு சட்டப் பட்டப் படிப்பை இளநிலை பட்டப் படிப்புகளுக்கு உயர்வானதொரு பட்டத்திற்கு இணையானதாகக் கருத முடியாது என்றும், சட்டப் பட்டப் படிப்பு சட்டக் கல்வியிலுள்ள இளநிலை பட்டப் படிப்பு ஆகும். எனவே, ஐந்து ஆண்டு பட்டப் படிப்பை இளநிலையில் உள்ள கலை, அறிவியல் மற்றும் இலக்கியம் போன்ற பட்டப் படிப்புக்கு இணையானதாகக் கருதலாம் எனவும் பரிந்துரை செய்தது. குழுவின் பரிந்துரையினை ஆய்வு செய்தபோது, இதேபோன்று, இதர தொழில் கல்வியில் வழங்கப்படும் பட்டங்களையும் (பொறியியல், மருத்துவம், கால்நடை மருத்துவத் துறையில் வழங்கப்படும் இளங்கலை பட்டப் படிப்பு) இளங்கலை மற்றும் அறிவியல் பட்டப் படிப்பிற்கு சமமானதாகக் கருதலாம் என்பது குறித்தும் சம்பந்தப்பட்டத் துறைகளுடன் கலந்தாலோசிக்கப்பட்டது.

- 3. மீண்டும் 11.4.97 அன்று நடந்த குழுக் கூட்டத்தில் இது குறித்து விவாதிக்கப்ட்டு, தொழிற்கல்வி பட்டங்களையும் (அதாவது பொறியியல், மருத்துவம், கால்நடை மருத்துவம் ஆகிய துறைகளில் வழங்கப்படும் இளநிலை பட்டங்களையும், மேல்நிலை பள்ளிக் கல்வித் தேர்ச்சிக்கு பின்னர் 5 ஆண்டு சட்டப் படிப்பில் வழங்கப்படும் இளநிலை பட்டத்தையும்) இளங்கலை மற்றும் அறிவியல் இளநிலை பட்டப் படிப்புகளுக்குச் (BA./B.Sc.,/B.Litt.) சமமாகக் கருதலாம் என இக்குழு தீர்மானித்து அரசுக்குப் பரிந்துரை செய்துள்ளது.
- 4. இக்குழுவின் பரிந்துரைகளை அரசு தீவிர பரிசீலனை செய்தபின் இதனை ஏற்றுக் கொள்ளலாம் என முடிவெடுத்துள்ளது. அவ்வாறே தொழிற் கல்வியில் (Professional Degrees) (அதாவது பொறியியல், மருத்துவம், கால்நடை மருத்துவம் ஆகிய துறைகளில் வழங்கப்படும் இளநிலை பட்டங்களையும் (B.E., M.B.B.S., B.V.Sc.,) மேல்நிலை பள்ளிக் கல்வித் தேர்ச்சிக்கு பின்னர் 5 ஆண்டு சட்டப் படிப்பில் வழங்கப்படும் இளநிலை பட்டத்தையும் (B.L.) இளங்கலை மற்றும் அறிவியில் இளநிலை பட்டப் படிப்புகளுக்குச் (BA./B.Sc.,/B.Litt., etc.) சமமாகக் கருதி பொதுப் பணிகளில் வேலை வாய்ப்பிற்கு அங்கீகாரம் அளித்து அரசு ஆணையிடுகிறது.

(ஆளுநரின் ஆணைப்படி)

பெ.பாஸ்கரதாஸ், அரசு செயலாளர்.

<u>பெறுநர் :</u>

அனைத்துத் தலைமைச் செயலகச் செயலாளர்கள், சென்னை-9.
அனைத்துத் துறை தலைமை அலுவலர்கள்,
செயலர், தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம், சென்னை-2.
பள்ளிக் கல்வி இயக்குநர், சென்னை-35.
பதிவாளர், சென்னை பல்கலைக் கழகம், சென்னை-5.
நகல் :
அனைத்துத் தலைமைச் செயலகத் துறைகள், சென்னை-9.
பணியாளர் மற்றும் நிருவாகச் சீர்திருத்தத் துறையின் அனைத்துப் பிரிவுகள், சென்னை-9.
முதலமைச்சர் அலுவலகம், சென்னை-9.

/பணிந்தனுப்பப்படுகிறது/

(ஒம்/-) ச.ஆறுமுகம், பிரிவு அலுவலர்.





சுல்வித் அகுதி – பொதுப்பணிகள் நியமனம் செய்ய தொழிற்கல்லி பட்டங்கள் (Professional Degrees) சட்டப் பட்டப் பதப்பு (B.L.) பொறியியல் பட்டப்படிப்பு (B.E.), மருத்தவப் பட்டப்படிப்பு (M.B.B.S.) , கால்முடை மருத்துகள் மட்டப் படிப்பு (B.V.Sc.) மற்றும் இளங்கலை அறிலியல் வேளாண்டை) (B.Skc. Agri) ஆகிபவற்றை இளங்கலை பட்டப்படிப்பு மற்றும் இளம்கலை அறிவியல் டிட்டப் படிப், முளுக்கு (B.A., B.So., etc) இணை பாக வருகி அங்கிகரித்து — ஆணை - வெளியிடப்படுகிறது.

பாளியாளர் மற்றும் திருவாகக் சிரதிருந்தும் (எம்) துறை

அரசாலை (நிலை) என். 130

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Up to to Cult Light:

- அசோலை (நிலை) என் 318 பணியாள் மற்றும் நிருவாகர் சித்திருத்தத்(ஆர்) தடி நாள் 29–12–1997.
- அகப் பணியாளர் தேர்வானைய். தேர்வுக் கட்டுப்பட்டு அதுவலர் மற்றும் செயலர் (பொறுப்பு) அவர்களின் 644 siein 4642/ 31 anin.4-55/98 prin 21-09-1998.
- தமிழ்நாடு அரசப் பனியாளி தேர்வகணைய செயலின் கேமுகளன் 2284/ ஆர்.என்.டி. எப்1/06 நாள் 27-11-2008.

अक्षिल्य:

umlយល ខ្ពស់ជ្រឹស់ បនុតំចណ់ជាំរ. ឧបទកាសារបើស បិទ្ធកម្មប្រែសស់នាំរបស់ (Professional Degrees) அதாவது டொறியியல், மருந்துவம், காவ்நனட மகுழ்துவம் ஆகிய துறைகளில் வழங்கப்படும் இள்நிலை பட்டங்களையும் (B.E., M.B.B.S., B.V.Sc..) மேற்றியை பள்ளிக் கல்லித் தேர்ச்சிக்குப் பிள்ளர் 5 ஆண்டு சட்டப் கூட்சில் வழங்கட்சடும் இளந்தை பட்டத்தையும் (B.L...) இளங்ககை மற்றும் அறிவியல் இளநிலை பட்டப் படிப்புகளுக்குச் (B.A., B.Sc., B.Com.) சம்சாகக் கழுதி பொதுப்பணிகளில் வேலை வாட்ப்பிற்கு அங்களாம் அளித்த அசசு ஆணை வெளியிட்டது.

- பளியை இருண்டில் படிக்கப்பட்ட கடிதத்தில், அரசப்பலசியாள் தேர்வாணைய செயலர். இளங்கலை அறிவியல் (வேளாண்மை) படித்தவர்கள் தொகுதி VII-க்கான நேர்புத் தேர்வில் ஒத்து தொள்ள விண்ணப்பித்துள்ளதாகவும், பார்வை ஒன்றில் படிக்கப்பட்ட அசசானையில், இளங்கணை அறிவியல் (வேசாண்ணம்) பட்டம் சேர்க்கப்படாததால், அக்கல்விற்பகுதியையும் சோழ்து மேற்குறிப்படுள்ள ஆணைக்கு நிருத்தம் வெளியிடுமாறு கேட்டுகொண்டுள்ளார்.
- மேலும், பார்வை 5-90 படிக்கப்பட தமித்தாடு அரகப் பணியாளர் தேர்வாணையச் கொடிலரிகள் தேர்முக ஷைதழ்திறும் 27–11–2008 நடந்த இணைச் சுல்வி தகுதி நிர்கள்ய குழுவிலும் இளங்கலை அடுவியல் (வேளாள்கையி (B.Sc.. (Agriculture)) அதும் இதர தொழிந்தல்வி பட்டங்களை இனங்களை மற்றும் அறிவியல் இளநிலை பட்டப் படிப்புகளுக்குச் (B.A., B.Sc., B.Com., சமாக கருவி பொதுப்பணிகளில் (Public Services) வேளையப்பு வரங்க பிந்துரைத்துள்ளது. 2.

இக்குழுவின் பரிந்துவரமினை அரசு திவிரமாக பரிசிலவை செய்தமின். இதனை ஏற்றுக் கொள்ள அரச முடிவெடுத்துள்ளது. அங்காறே பார்வை ஒன்றில் புடிக்கப்பட்டுள்ள அரசானையில் பத்தி 69, இளங்களை பற்றும் அறிவியுக் இளநிலை பட்டம் டிப்புக்குள் (B.A., B.Sc., B.Com.) அமாக அக் அங்கீகாரம் அளித்துள்ள தொடுத்தல்யின்றுடன் சேரத்த இளம் அறிவியல் (போளான்மை) [8.5c. (Agriculture)] நொழித்தல்யின்றுடன் சேரத்த இளம் அறிவியல் (போளான்மை) [8.5c. (Agriculture)] மந்நும் இதர தொழிற்கள்ளி உடங்கள்பின்னவும் சோந்து பொழுப்பணிகளில் வேளை verific article tha Staylering Aulha Fusangilerde

(Samplinia Bansaire)

Go, mer, Online Lymoures அரசுச் செயலாளர்.

அனைத்துத் தலைமைச் செயலாகள்கள், சென்னை – 9. அன்னத்துத் துழைத் தன்வனம் அலுவவர்கள். செயலர், கபிழ்நாடு அவப் பளரியாளர் தேர்வாணையம், சென்னை - 2 பள்ளிக் கல்வி இயக்குநர், சென்னை – 35. பதிவாளர், சென்னை பங்கவைக்கழகம், சென்னை – 5.

அளைத்துத் தன்னையச் செய்யகத் துறைகள், சென்னை - 9. அன்னழைய அண்ணை சிருவகக் சிரிமுந்தத்துறையின் அனைத்துப் பிரிவுகள், சிறப் (நேர்முக உதலியாளர், அடிமச்சர் (பின்சாரம்), சென்னன – 9. சிறப்பு நேர்முக எழுத்தாளர். அரசுச் செயலாளர், பணியாளர் மற்றும் நிருவாக 可能的现在是西班西田 படிக்கு (நி.ச்.பி) பிர்வு @Con/ 2.0

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ANNEXURE - II TAMIL NADU PUBLIC SERVICE COMMISSION GROUP VII A SERVICES

EXECUTIVE OFFICER GRADE – I (MAIN WRITTEN EXAMINATION) PAPER - I - GENERAL STUDIES (DEGREE STANDARD) OBJECTIVE TYPE

Code No. 003

UNIT - I GENERAL SCIENCE

Physics - Universe - General Scientific laws-Scientific instruments - Inventions and discoveries - National scientific laboratories - Science glossary - Mechanics and properties of matter - Physical quantities, standards and units - electricity and magnetism — electronics and communication - Heat, light and sound-Atomic and nuclear physics-Solid State Physics — Spectroscopy — Geophysics-Astronomy and space science.

Chemistry - Elements and Compounds-Acids, bases and salts-Oxidation and reduction-Chemistry of ores and metals-Carbon, nitrogen and their compounds-Fertilizers, pesticides, insecticides-Biochemistry and biotechnology-Electrochemistry-Polymers and plastics.

Botany - Main Concepts of life science-The cell-basic unit of life-Classification of living organism-Nutrition and dietetics-Respiration-Excretion of metabolic waste-Biocommunication.

Zoology - Blood and blood circulation-Endocrine system-Reproductive system-Genetics the science of heredity -Environment, ecology, health and hygiene, Biodiversity and its conservation-Human diseases, prevention and remedies-Communicable diseases and non-communicable diseases-Alcoholism and drug abuse-Animals, plants and human life.

UNIT - II CURRENT EVENTS

History - Latest diary of events – National - National symbols-Profile of States-Defence, national security and terrorism -World organizations-pacts and summits - Eminent persons & places in news - Sports & games - Books & authors - Awards & honours - Cultural panorama - Latest historical events - India and its neighbours - Latest terminology - Appointments-who is who? -

Political Science - India's foreign policy - Latest court verdicts – public opinion - Problems in conduct of public elections - Political parties and political system in India - Public awareness & General administration - Role of Voluntary organizations & Govt. - Welfare oriented govt. schemes, their utility.

Geography - Geographical landmarks - Policy on environment and ecology.

Economics - Current socio-economic problems - New economic policy & govt. sector.

Science - Latest inventions on science & technology - Latest discoveries in Health Science - Mass media & communication.

UNIT - III GEOGRAPHY

Earth and Universe - Solar system - Atmosphere hydrosphere, lithosphere - Monsoon, rainfall, weather and climate - Water resources - rivers in India - Soil, minerals & natural resources - Natural vegetation - Forest & wildlife - Agricultural pattern, livestock & fisheries - Transport & communication - Social geography – population-density and distribution - Natural calamities – disaster management - Climate change - impact and consequences - mitigation measures - Pollution Control.

UNIT - IV HISTORY AND CULTURE OF INDIA

Pre-historic events- Indus valley civilization-Vedic, Aryan and Sangam age - Maurya dynasty - Buddhism and Jainism - Guptas, Delhi Sultans, Mughals and Marathas - Age of Vijayanagaram and the bahmanis - South Indian history - Culture and Heritage of Tamil people - Advent of European invasion - Expansion and consolidation of British rule - Effect of British rule on socio-economic factors - Social reforms and religious movements - India since independence - Characteristics of Indian culture - Unity in diversity –race, colour, language, custom - India-as secular state - Organizations for fine arts, dance, drama, music - Growth of rationalist, Dravidian movement in TN - Political parties and populist schemes - Prominent personalities in the various spheres – Arts, Science, literature and Philosophy – Mother Teresa, Swami Vivekananda, Pandit Ravishankar , M.S.Subbulakshmi, Rukmani Arundel and J.Krishnamoorthy etc.

UNIT - V INDIAN POLITY

Constitution of India- Preamble to the constitution - Salient features of constitution - Union, State and territory - Citizenship-rights amend duties - Fundamental rights - Fundamental duties - Human rights charter - Union legislature - Parliament - State executive - State Legislature - assembly - Status of Jammu & Kashmir - Local government - panchayat raj - Tamil Nadu - Judiciary in India - Rule of law/Due process of law - Indian federalism - center - state relations - Emergency provisions - Civil services in India - Administrative challenges in a welfare state - Complexities of district administration - Elections - Election Commission Union and State - Official language and Schedule-VIII - Amendments to constitution - Schedules to constitution- Administrative reforms & tribunals - Corruption in public life - Anticorruption measures - Central Vigilance Commission, lok-adalats, Ombudsman, Comptroller and Auditor General of India - Right to information - Central and State Commission - Empowerment of women - Voluntary organizations and public grievances redressal - Consumer protection forms.

UNIT – VI INDIAN ECONOMY

Nature of Indian economy - Need for economic planning - Five-year plan models-an assessment - Land reforms & agriculture- Application of science in agriculture - Industrial growth-Capital formation and investment-Role of public sector & disinvestment-Development of infrastructure- National income - Public finance & fiscal policy- Price policy & public distribution - Banking, money & monetary policy - Role of Foreign Direct Investment (FDI) - WTO-globalization & privatization - Rural welfare oriented programmes -Social sector problems — population, education, health, employment, poverty - HRD — sustainable economic growth - Economic trends in Tamil Nadu - Energy Different sources and development - Finance Commission - Planning Commission - National Development Council.

UNIT- VII INDIAN NATIONAL MOVEMENT

National renaissance - Early uprising against British rule - 1857 Revolt - Indian National Congress - Emergence of national leaders - Gandhi, Nehru, Tagore, Netaji - Growth of militant movements -Different modes of agitations-Era of different Acts & Pacts - World war & final phase struggle - Communalism led to partition - Role of Tamil Nadu in freedom struggle - Rajaji, VOC, Periyar, Bharathiar & Others - Birth of political parties /political system in India since independence —

UNIT - VIII APTITUDE & MENTAL ABILITY TESTS

Conversion of information to data - Collection, compilation and presentation of data - Tables, graphs, diagrams - Parametric representation of data - Analytical interpretation of data - Simplification - Percentage - Highest Common Factor (HCF) - Lowest Common Multiple (LCM) - Ratio and Proportion - Simple interest - Compound interest - Area - Volume - Time and Work - Behavioral ability - Basic terms, Communications in information technology - Application of Information and Communication Technology (ICT) - Decision making and problem solving.

Logical Reasoning - Puzzles - Dice - Visual Reasoning - Alpha numeric Reasoning - Number Series - Logical Number/Alphabetical/Diagrammatic Sequences.

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TAMIL NADU PUBLIC SERVICE COMMISSION GROUP VII - A SERVICES

EXECUTIVE OFFICER GRADE – I (MAIN WRITTEN EXAMINATION) PAPER - II - HINDU RELIGIOUS AND CHARITABLE ENDOWMENTS ACT, 1959 (DEGREE STANDARD) OBJECTIVE TYPE

Code No.224

UNIT – I Hinduism, Hindu Scriptures – Origin and development - Vedas, Upanishads, Bhagavad Gita – Epics, Puranas, Agamas, 4000 Prabhandams, Thevaram, Thiruvasagam, Thirumanthiram, Periyapuranam.

UNIT – II Hindu Religion – Saivism, Vaishnavism, Saktam, Kaumiram, Ganapatyam and Sauram.

UNIT – III Hindu Saints and Sages, Socio-Religious Reformists: – Alwars, Nayanmars, Ramalinga Swamigal, Sankara, Ramanuja, Madhva - Contemporary Hindu Movements –Ramakrishna Mission - Sri Aurobindo, Ramana Maharishi. Siddhars, pattinathar, Thayumanavar.

UNIT - IV Basic Concepts of Hindu Philosophical system, Hindu Ethics: Orthodox Nyaya - Vaisesika; Samkhya - Yoga Mimamsa - Vedanta; Saiva Siddhanta;
 Heterodox - Basic concept of Jainism - Professional Ethics for temple administrators Maintenanace of temples - Public relations.

UNIT – V Hindu Culture, Temple: Cultural heritage of the Hindus - Temple Architecture and Sculpture – Temple Icons - Fine Arts – Music, Dance, Drama, Discourses - . Temple – Temple structure, Sthala Vriksham, Sthala Puranas, Temple Ponds, Special Sannathis and Murtis Temple worship – Temple Poojas and Festivals – Custom and usage of Hindus.

UNIT - VI PRELIMINARY CONTROLLING AUTHORITIES

Short title, Extent and commencement – Power to extent Act to Jain Institutions - Power to extent Act to Charitable endowments – Exemptions - Definitions – Advisory Committee – District committee – Commissioner and other controlling authorities – Powers of Commissioner and other Controlling authorities.

UNIT – VII GENERAL PROVISIONS OF RELIGIOUS INSTITUTIONS

Powers and duties of Commissioner in respect of religious Institutions – Power to enter Religious Institutions - Qualification of Trustees – Trustees and their number and terms of office = Chairman – Power to suspend dismiss or remove trustees.

UNIT – VIII PROPERTY

Preparation of Registers – Property and Thittam – Alienation of immovable trust property – Utilisation of surplus funds - Procedure and mode of eviction Penalty and Recovery – Appeal.

UNIT – IX EXECUTIVE OFFICER

Appointment and duties - Appointment and duties - Appointment of Office holders and servants in Religious Institutions - Punishment of Office holders and servants.

UNIT – X AUDIT AND FINANCE, MISCELLANEOUS

Budgets of Religious Institutions – Accounts and Audit report and rectification - Contribution and Audit fees – Legal proceedings fee – Common good fund – Religious and Charitable Endowments Administration fund - Power to inspect – putting trustee or Executive Officer in possession – Power to Government to call for records – Power of Government to review – Limitation – Power to make rules.

TAMIL NADU PUBLIC SERVICE COMMISSION GROUP VII A SERVICES EXECUTIVE OFFICER GRADE – I (MAIN WRITTEN EXAMINATION) PAPER - III - LAW (DEGREE STANDARD) OBJECTIVE TYPE

Code No.252

UNIT I - JURISPRUDENCE

- 1. Sources of Law Legislation, Precedent and custom
- 2. Schools of Jurisprudence; Analytical, Historical, Philosophical and Sociological
- **3.** Concepts; Rights and Duties, Person, Possession and Ownership

UNIT II - CONSTITUTIONAL LAW

Definition and meaning of Constitution- Fundamental Rights-Directive Principles of State Policy and Fundamental Duties -Separation of Powers-Doctrine of Checks and Balances - Doctrine of Judicial Review - Essentials of Federalism- - Emergency provisions.

UNIT III - CONTRACTS

Nature of contract - Essentials of Contract-valid, voidable, void agreements - Performance of Contract - Discharge of contracts - Quasi contracts - Indemnity and Guarantee - Bailment - Sale of Goods - Partnership.

UNIT IV - LAW OF TORTS

Nature and scope – definition - foundation of tortuous liability - general defencesvicarious liability – Nuisance – Negligence - Assault- battery-distress-defamation.

UNIT V - LAW OF CRIMES

Definition of crime - essential elements of crime- General Defences- offences against state - offences against human body - offences against property.

UNIT VI- HUMAN RIGHTS LAW

United Nations Charter based Human rights Institutions- Commission on Human rights, Human rights committee- Human rights and International Judicial bodies-Role of Indian judiciary in the development of Human rights Law - The National Commission for Minorities Act, 1992- The Protection of Human rights Act 1993-The Persons with Disabilities Act 1995 and rules 1996.

UNIT VII- ADMINISTRATIVE LAW

Origin and development of administrative law –Delegated legislation- Procedural fairness and Judicial review-Judicial control of administration discretion-m Liability of states-ombudsman, lokpal, lokayukta and central vigilance commission.

UNIT VIII - ENVIRONMENTAL LAW

Environment and Environmental Law- factors responsible for environmental pollution-Water prevention and control of pollution act 1974- EPAct 1986- Air act 1981- Wildlife protection Act 1972- Forest conservation Act 1980- Biodiversity act 2002- Municipal solid waste- Ground water Authority Act 1987.

UNIT IX - TRANSFER OF PROPERTY ACT

- 1. Lease, and tenancy
- 2. Mortgage
- 3. Sale Gift etc.,
- 4. Tamil Nadu Revenue Recovery Act, 1864
- 5. Tamil Nadu Buildings (Lease and Rent Control) Act, 1960
- 6. Tamil Nadu Court of Wards Act, 1902.

UNIT X - PERSONAL LAW & HERITAGE AND ARCHAEOLOGY

Personal Law relating Hindus, Muslims and Christians

- 1. Sources of Hindu Law
- 2. Creation of Charitable and Religious Endowments
- 3. Adoption and Maintenance
- 4. Minority and Guardianship
- 5. Succession
- 6. Tamil Nadu Temple Entry Authorization Act, 1947
- The Ancient Monuments and Archaeological Sites and Remains Act, 1958.
- 8. The Madras Ancient and Historical Monument and Archaeological Sites and Remains Act, 1966
- 9. The Tamil Nadu Ancient and Historical Monument and Archaeological Sites and Remains Act, 1971
- 10. The Antiquities and Art Treasures Act, 1972
- 11. Antiquities Treasures Rules, 1973
- 12. The Ancient Monuments and Archaeological Sites and Remains (Amendments and Validation) Act, 2010
- 13. The Tamil Nadu Heritage Commission Act, 2012.